

# San Diego Chapter COMMUNICATOR



## PRESIDENT'S CORNER

**Hello All,**

As your President, I was asked by ASMC National Executive Director, Al Tucker, to participate as part of a small focus group of chapter leaders via telephone. National used a research firm moderator and we discussed programs and services as well as a variety of ASMC issues. We all seem to share the same concerns and needs. Membership is one common area that was expressed by each chapter and the problem of reconciliation between National and the chapters. I recommended that a flag be set when a member registers (new or renewal), so that the responsible membership person (Admin. Vice President) at the chapter is notified and can then add to their roster (Another reason correct updated information is critical.) I believe this hour long focus group call went very well and will assist National to better serve all chapters. Will be interesting to see what happens as a result.

Earlier this month our chapter's elected and appointed officers met for a half day of strategic planning for our chapter. It was a very productive day of identifying strengths and weaknesses and sharing some learning experiences of those that have previously

served. I am truly excited to have our new officers add to this talented board and look forward to their fresh ideas. We will be asking each of you to contribute your talents as well and be a part of some working committees. We would like to try to excel this chapter ahead even further and believe more member involvement will help us achieve this. Volunteers? Interested members please contact a board member for further details. Thank you!

In these hurried days ahead remember not to lose focus of those priorities in life that matter. Taking care of your own health is something so many of us forget when rushing to get so much accomplished. Give yourself time each day to focus on you. When our health is in order everyone benefits, your family, your co-workers, friends and of course you.

I want to wish you all a Merry Christmas or whatever holiday it is you are celebrating. My mom was right, time does seem to fly by quicker the older we get because it sure seems like we just did this! Please be safe during this busy travel time; I want to see all your smiling faces at the next luncheon meeting. You inspire me!

*-- Sherry*

### Upcoming Luncheon Dates and Speakers:

**08 DEC** – Toys for Tots, USMC Maj Progris and Mr. Stephen C. Dunn

**FEB** - TBD

**LOCATION:**  
MCRD Bay View Club

### INSIDE THIS ISSUE:

President's Corner

Speaker and Luncheon Information

Membership News

National Info

Chapter Rep and Member Articles

POCs

★★★★★  
**Five Star Chapter!**





The Toys for Tots program has provided toys to children since 1947. What began as a local campaign by Major Bill Hendricks, U.S. Marine Corps Reserve, in Los Angeles supporting needy children expanded to a nationwide program in 1948 and has aided millions of children for the past 62 years. Last year the campaign provided toys to over 7 million children nationwide. Each family receives approximately three toys per child including one toy, a stocking stuffer, and a plush toy, ball, book, or board game. This year we are focusing even more effort on having a book with every child's set of toys as part of the Toys for Tots Literacy Program and to give the children more than just a toy but also improvement in reading, opening their imagination, and a greater awareness of the importance of education now and for the future.

I was the Officer-in-Charge for the 2009 campaign in San Diego, my first Toys for Tots campaign. I am the Coordinator for the San Diego Toys for Tots and look forward to even more success in the 2010 campaign.

**Maj Prograis, Donald C.**  
**4th Tank Bn Supply Officer**  
**Toys for Tots Coordinator, San Diego**



**TOYS FOR TOTS**



**U.S. MARINE CORPS RESERVE**

THE FOLLOWING TOYS ARE A GIFT FROM THE U.S. MARINE CORPS RESERVE. THE TOYS ARE NOT TO BE USED FOR ANY OTHER PURPOSE. THE U.S. MARINE CORPS RESERVE IS NOT RESPONSIBLE FOR THE TOYS.

### **DECEMBER'S SPEAKERS:**

**Mr. Stephen C. Dunn, SES**

Comptroller and Business Resource Manager  
 Space and Naval Warfare Systems Command

"Financial Improvement Process and N-ERP"

**USMC Major Prograis,**

4th Tank Bn Supply Officer  
 Officer in Charge of San Diego's Toys 4 Tots  
 Program

### **FEBRUARY'S SPEAKER: TBD**

-- Deborah Mendiola, Exec Vixe President

## MEMBERSHIP NEWS

Did you know ASMC National just added "**Duty Station**" as an option to the membership profile on ASMC Online?

In an effort to correct our membership records we are currently working to get the Chapter Command Representative List and Chapter Membership Roster updated.

The following are membership statistics as of Oct 20:

There were 438 members on our list (pulled from the ASMC HQ membership database)

- 8 - New or renewed members since July 2010
- 75 - New or renewed members last year  
(Oct 2009 - Aug 2010)
- 50 - With expiration dates between 04/30/2010 –  
09/30/10 (passed)
- 42 - With expiration dates that fall between  
10/1/2010 and 12/31/ 2010 (Q1)
- 16 - Without mailing addresses
- 133 - With San Diego, CA listed in Duty Station  
field (Duty Station field is used to manage  
CMD REP lists)
- 166 - Without any Duty Station listed
  - 9 - With DFAS listed as the "Branch"
  - 3 - With DFAS listed as "Duty Station"

Currently most members have either nothing or San Diego listed in the "Duty Station" field. This field should read your command name. Please take time to update your personal profile to read one of the duty stations: MCB Camp Pendleton, MCAS Miramar, SPAWAR HQ, NAVFAC, SSC PAC, CNRSW, COMFISCS, SWRMC, JPEOJTRS, PEOC4I, CNSP, MCRD San Diego, NAVAIR, MSFSC-SSUSD, NADEP, NMC San Diego, NSWG, SWRMC, CNAP, CHSMWP, FRC-SW or BAH.

If you don't see a choice correctly reflecting

your duty (or employing) station, please contact Denise Garcia at phone 619-532-1166, or email [denise.garcia1@navy.mil](mailto:denise.garcia1@navy.mil). Please make these changes at your soonest opportunity.

*-- Ken Suazo, Admin Vice President*



## NATIONAL CHAPTER REPRESENTATIVE:

As the **new National Chapter Representative**, I am looking forward to working with the individual **command representatives**. First, I would like to thank each of you for your continued support as command representatives. This is my first position with ASMC and I am eager to learn as much – and as quickly - as possible! I'm excited and ready to get acquainted with everyone.

Early in the upcoming year, (after the rush of the Christmas Holiday is behind us) I would like to set up a time for all of us to get together and plan on doing all we can to make 2011 a great year for San Diego ASMC. Don't hesitate to bring forth any and all ideas or suggestions – as a "newbie" I welcome all your assistance! **Merry Christmas and Happy Holidays** to all!

*-- Denise, National Chapter Representative*

## MEMBER ARTICLE

The Comptroller General decision below had relevance not long ago at a CNRSW installation undergoing some planned electrical distribution upgrades that resulted in a power outage.

B-215039, DEC 24, 1984, 64 COMP.GEN. 171

ON DECEMBER 23, 1982, THE LAST WORKDAY BEFORE CHRISTMAS, THE INSTALLATION COMMANDER OF FORT SHERIDAN, ILLINOIS, RELEASED THE INSTALLATION'S CIVILIAN EMPLOYEES FOR THE AFTERNOON AS A "HOLIDAY GOODWILL GESTURE."

ON FEBRUARY 11, 1983, THE CIVILIAN PERSONNEL OFFICER FOUND THE ACTION TO BE A HUMBUG, STATING THAT THE COMMANDER HAD NO AUTHORITY TO RELEASE EMPLOYEES AS A HOLIDAY GOODWILL GESTURE. THIS OFFICIAL DETERMINED THAT THE EARLY RELEASE "CONTRAVENED RELEVANT PROVISIONS OF THE FEDERAL PERSONNEL MANUAL SUPPLEMENT" BECAUSE, IN ORDER TO COMPLY WITH THE REGULATIONS, "IF AN EMPLOYEE'S ABSENCE DOES NOT CLEARLY SERVE THE BEST INTERESTS OF THE SERVICE, AS COMPARED TO PERSONAL INTERESTS OF THE EMPLOYEE, THE EMPLOYEE'S ABSENCE MUST BE CHARGED TO THE APPROPRIATE TYPE OF LEAVE."

SUBCHAPTER S11-1, BOOK 630, FEDERAL PERSONNEL MANUAL (FPM) SUPPLEMENT 990 -2 DEFINES AN "EXCUSED ABSENCE" AS FOLLOWS:

AN EXCUSED ABSENCE IS AN ABSENCE FROM DUTY ADMINISTRATIVELY AUTHORIZED WITHOUT LOSS OF PAY AND WITHOUT CHARGE TO LEAVE. ORDINARILY, EXCUSED ABSENCES ARE AUTHORIZED ON AN INDIVIDUAL BASIS, EXCEPT WHERE AN INSTALLATION IS CLOSED, OR A GROUP OF EMPLOYEES IS EXCUSED FROM WORK FOR VARIOUS PURPOSES.

PARAGRAPH A OF SUBCHAPTER S11-5, BOOK 630, FPM SUPPLEMENT 990-2, CONTAINS THE FOLLOWING GENERAL INSTRUCTION WITH REGARD TO THE TYPE OF ABSENCE IN QUESTION:

WITH FEW EXCEPTIONS, AGENCIES DETERMINE ADMINISTRATIVELY SITUATIONS IN WHICH THEY WILL EXCUSE EMPLOYEES FROM DUTY WITHOUT CHARGE TO LEAVE AND MAY BY ADMINISTRATIVE REGULATION PLACE ANY LIMITATIONS OR RESTRICTIONS THEY FEEL ARE NEEDED.

THUS, IN THE ABSENCE OF STATUTE, AN AGENCY MAY EXCUSE AN EMPLOYEE FOR BRIEF PERIODS OF TIME WITHOUT CHARGE TO LEAVE OR LOSS OF PAY AT THE DISCRETION OF THE AGENCY. SEE FOR EXAMPLE ADMINISTRATIVE LEAVE, B-212457, AUGUST 23, 1984, 63 COMP.GEN. 542, AND DECISIONS CITED THEREIN.

INASMUCH AS THE DEPARTMENT OF THE ARMY HAS NOT SPECIFICALLY REGULATED THE GRANTING OF ADMINISTRATIVE LEAVE, THE EXAMPLES LISTED IN SUBCHAPTER S11, BOOK 630, FPM SUPPLEMENT, SUPRA, WHEREIN AGENCIES MAY EXCUSE EMPLOYEES FROM THE PERFORMANCE OF THEIR OFFICIAL DUTIES, HAVE GENERAL APPLICABILITY TO EMPLOYEES. HOWEVER, THIS LISTING IS NOT EXCLUSIVE NOR DOES IT PURPORT TO USURP THE DISCRETION OF AGENCY HEADS OR INSTALLATION COMMANDERS TO MAKE GRANTS OF SHORT PERIODS OF ADMINISTRATIVE LEAVE IN APPROPRIATE CASES.

THE CONTROLLING ISSUE HERE IS NOT THE PRUDENCE OF THE RELEASE FROM DUTY ORDER, BUT RATHER, THE VALIDITY AND EFFECT OF THAT ORDER. WE FIND NOTHING IN THE ORDER TO INDICATE THAT IT WAS ARBITRARY IN ITS APPLICATION OR THAT IT WAS OTHERWISE CONTRARY TO LAW OR SPECIFIC REGULATION. WE ARE AWARE OF SOME PRECEDENT FOR SUCH A PRACTICE IN BOTH THE PUBLIC AND PRIVATE SECTORS. ACCORDINGLY, WE ARE UPHOLDING THE INSTALLATION COMMANDER'S EXERCISE OF THE DISCRETIONARY AUTHORITY TO GRANT EXCUSED ABSENCES IN THESE CIRCUMSTANCES AS A LAWFUL ORDER UNDER EXISTING AUTHORITIES.

IT FOLLOWS THAT THE EMPLOYEES IN QUESTION ARE ENTITLED TO ADMINISTRATIVE LEAVE-- EVERY ONE OF THEM.

*--Jack Gallagher, Comptroller CNRSW*



Submit member articles for use in  
future newsletters to:  
[patricia.finnell@navy.mil](mailto:patricia.finnell@navy.mil)

## ASMC National News:

### Recent updates to the website:

Job Board - The new jobs listing feature of the ASMC website allows members a single place to view an aggregate of job postings related to DoD financial management. Members of ASMC can post job listings at no cost. View listings on the website.

<<http://ASMC.informz.net/z/cjUucD9taT0xMTM1MzMyJnA9MSZ1PTEwMjEzMjU5MDAmbGk9NDY5MzEwNw/index.html>>

**ASMC National Headquarters website: <http://www.asmonline.org>**

Keep your eye on this site for information about **PDI 2011**.

“Minneapolis will play host city to the national PDI from 30 May to June 3. The host chapter and committee are already busy planning for a dynamic event, setting a program to the theme of Navigating Financial Excellence. Reservations will open in February.”



### **OCTOBER INSTALLATION OF YOUR NEW ASMC OFFICERS:**

Michael Ortiz, Denise Garcia, Debra Kauphusman, Ken Suazo,  
Deborah Mendiola, and Sherry Major.

Installed by Past President Pat Sanders.

News flash: San Diego Mini-PDI is postponed until 2012 due to Continuing Resolution (CRA). More details as the date gets closer.

### CONTACT US:

<http://asmcsandiego.org>

#### PRESIDENT:

Sherry Major

[sherry.major@navy.mil](mailto:sherry.major@navy.mil)

691-532-3406 DSN 522

#### EXEC VICE PRESIDENT:

Deborah Mendiola

[deborah.mendiola@navy.mil](mailto:deborah.mendiola@navy.mil)

858-537-0382

#### ADMIN VICE PRESIDENT:

Ken Suazo

[kenneth.suazo@navy.mil](mailto:kenneth.suazo@navy.mil)

619-532-1099 DSN 522

#### SECRETARY:

Mike Ortiz

[mike.ortiz@navy.mil](mailto:mike.ortiz@navy.mil)

619-533-4434

#### TREASURER:

Debra Kauphusman

[debra.kausphusman@navy.mil](mailto:debra.kausphusman@navy.mil)

619-556-7590 DSN 526

#### NATIONAL CHAPTER REP:

Denise Garcia

[denise.garcia1@navy.mil](mailto:denise.garcia1@navy.mil)

619-532-1116 DSN 522



**CDFM CPEs:**  
50 minutes = 1 unit

If you attended  
October's luncheon,  
the speaker's topic  
equaled:

**.8 CPE's**



### Trivia:

The world's first postage stamp was introduced in what year?

A: 1690, B: 1760, C: 1840,  
D: 1910

*The world's first postage stamp, the Penny Black, which featured a portrait of Queen Victoria, was introduced by Great Britain in 1840. Initially resisted by the public who didn't like the idea of pre-paying for mail delivery, the postage stamp eventually took off, and the method was quickly adopted by other countries.*



### APPOINTED POSITIONS:

#### NEWSLETTER EDITOR:

Patty Finnell

[patricia.finnell@navy.mil](mailto:patricia.finnell@navy.mil)

691-532-4823 DSN 522

#### PHOTOGRAPHER:

Tina Malabanan

[tina.malabanan@navy.mil](mailto:tina.malabanan@navy.mil)

619-532-3073

#### CDFM CHAIR:

Sandy Davis-Schiermeyer

[daviss@bah.com](mailto:daviss@bah.com)

#### SPECIAL ASSISTANT:

Evelyn Peoples-Mahoney

[evelyn.mahoney@navy.mil](mailto:evelyn.mahoney@navy.mil)

619-553-1737

#### SPECIAL EVENTS COORDINATOR:

Brenda Meyer

[brenda.meyer@navy.mil](mailto:brenda.meyer@navy.mil)

619-553-6592

#### WEBMASTER COORDINATOR:

Edgar Deguzman

[edgar.deguzman@navy.mil](mailto:edgar.deguzman@navy.mil)

619-553-4576

#### WEBMASTER:

Justin Tuyay